



UNIVERSITY LIBRARY SERVICES

Goal Library services

- ❑ To support quality learning, research, teaching, by providing opportunities to individuals or groups to discover and apply new ideas that are available in books, journals, the internet and other sources

Why do you need a library service as a university student?

- ❑ Unlike learning in secondary school you lecturers in the library will provide with guidance and **you are expected to work by yourself through doing assignments, extra reading, research, etc. on your own initiative.**
- ❑ To pass exams well and gain all the knowledge you are expected to **research & read more from books and journals other than the lecture notes you may be given**
- ❑ **Therefore**, you need use the library which provides you with **current information resource books, journals and qualified staff for personal reading, research and class assignments**
- ❑ **Therefore, for successful study it is mandatory to use the library**

Our Services

1. **Quiet and conducive sitting areas/spaces in the library** where you can, read, think, do your research and writing of assignment
2. **Borrowing/lending of print books** on every subject taught in the University
3. **Access to electronic library resources (e-books and e-journals)** to fulfil one's studying and reference purposes
4. **Support in searching for literature on topics of interest:** Assistance to retrieve books and journal articles on the subject of your study (in print or e-copies) from the print or digital library
5. **Information literacy training:** Personal and group instruction and guidance (training) on techniques of searching and retrieving information for learning and research purposes
6. **Research consultation:** Library consultation on research and writing projects such as theses, term papers and class assignments
7. **Quick reference/enquiry services:** Answering general question about knowledge in various subject areas and finding information

Important notices

- i. **Our library services are both face-to-face as well as digital**, meaning that they can also be accessed from remote locations away from the university through library web portal & social media
- ii. **The library will has opened an account for you in the library systems** start using borrowing books and download materials from the university library
- iii. **Every student has to follow the library rules and regulations** for smooth use of the library services.
- iv. We have **highly qualified and committed and customer-friendly library staff to** assist you throughout your study and ensure that you access all information you need for your learning purposes

- v. We **provide outstanding, personalized services to our Students**
- vi. Use of the library starts for you **starts on Monday 11/9/2023**

GUIDE TO SEARCHING E-BOOKS & E-JOURNALS USING MYLOFT eLIBRARY PLATFORM

What is MYLOFT Digital Library Service Platform

This is a e-library services which enables students to retrieve and download relevant **e-books and e-journals from the internet**

Why use Chuka Digital Library Service?

- We avail to students all extensive collection of books and journals for courses offered in the university
- Our library is web-based meaning that you can access the service anywhere within and outside the university compound e.g. hostels or at **home, cybercafés and personal mobile gadgets (laptops & smartphones)**

- NB: i.** To you to access the digital library you have to activate **your account on the Myloft Platform.**
- ii.** An **account** will be created for you on the **Myloft digital library platform & a link send to your email** will be send to you to **activate the account and change your password.**

Step 1: *Decide on the keywords or subject names* that describe the **subject** on which you need information

Step 2: *Access the E-books /E-journals* go to the university website:



Step 3: *Select relevant database* that is relevant to your information need (e.g. *Emerald, Jstor*, etc.)

Step 4: *Search the databases using the keywords or subject headings* you identified as relevant for your search topic.

Step 5: *Browse/download/read/save/email or print the articles* Selected for further reading

Our Contacts

Mobile:

Email: librarian@chuka.ac.ke / libhelp@chuka.ac.ke

- ❑ **Twitter (X):** *@chukalib*
- ❑ **Facebook:** *Chuka University Library*
- ❑ **WhatsApp:** *Chuka University I Library*
- ❑ **YouTube:** *Chuka University I Library*